“How One is Best?” Decision Making Tool

## Are you torn between two similarly compelling career options?

## It may be a choice between two courses, job offers, or between two courses of actions (e.g. start your postgraduate course this year or next year).

Take the following steps to help you choose.

1. Name the options at the top of each column.
2. List the benefits of each option underneath.
3. Assign a weighting score (1-5) to each benefit.
4. Add the scores on each side.
5. Are you decided now? If not, what do you need to do now to come to a decision?

|  |  |  |  |
| --- | --- | --- | --- |
| **Option 1:** | | **Option 2:** | |
| Benefits of Option 1: | Weighting  1-5 | Benefits of Option 2: | Weighting  1-5 |
|  |  | 1. |  |
|  |  | 2. |  |
|  |  | 3. |  |
|  |  | 4. |  |
|  |  | 5. |  |
|  |  | 6. |  |
| Total Score: |  | Total Score: |  |