|  |  |
| --- | --- |
| **UCC Logo RGB_NEW** | **Social Research Ethics Committee (SREC)****AMENDMENT APPROVAL FORM**🖂 srec@ucc.ie<https://www.ucc.ie/en/research/support/ethics/socialresearch/> |

|  |  |
| --- | --- |
| **Saving and emailing amendment –checklist:** | **Mark x** |
| 1. **Document should be saved using** o**riginal SREC Log No (You received this on acceptance of original application)**
 |  |
| 1. **Fully completed and signed amendments and any supplementary documentation (including revised surveys, interview guides, info sheet/consent forms etc if applicable) to be sent as ONE file (pdf, docx, doc) to** srec@ucc.ie
 |  |

|  |  |
| --- | --- |
| **Original SREC Log Number**  |  |

In the event that an amendment to an approved research protocol, written consent form and/or advertisement (e.g., social media post, physical poster) for subject recruitment is needed, please submit an amendment request to SREC.

The amendment form must be completed indicating the changes; revisions may be within the protocol itself, the written consent form and/or the advertisement. The form should explain what changes have been made and the rationale for the change.

Amendments to approved protocols may not be initiated until SREC approval has been obtained. UCC SREC reserves the right to determine whether proposed changes are substantive and may request further information or a new ethics application, as appropriate.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of UCC applicant(s)** |  | **Date** |  |  |
| **Correspondence Address** |  | **Applicant email address** |  |
| **School, Name and year of course (if applicable)** |  | **Name of supervisor(s)** (if applicable) |  |

The following changes are proposed for this study:

Title Risks

Study population Editorial corrections 

Study design

Number of Subjects

Recruitment procedure

Other, please specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Is a revised protocol necessary as a result of this amendment? Yes No

If yes, please attach a revised protocol to this amendment.

Is a revised consent form necessary as a result of this amendment? Yes No

If yes, please attach a revised consent form to this amendment.

Is a revised advertisement necessary as a result of this amendment? Yes No

If yes, please attach a revised advertisement to this amendment.

Do you require an extension to project duration? Yes No

If yes, please provide rationale in the amendment details section.

If other, please provide further details in the field below.

Investigator Date

Supervisor Date

Supervisor Date

1. Please submit a *signed* copy of this form and all relevant attachments to srec@ucc.ie.

A picture of signatures pasted into section 37 is acceptable. No hard copies of this application are required.

**Amendment Details**

*Please list the specific changes from the previously approved application below and provide sufficient rationale for each change to allow the committee to make a decision. Use additional pages as necessary.*

Enter amendment details here

**Appendices (where appropriate)**