	UCC Plug in Electric Vehicle (PEV) Charging Policy	Version 04
		Issue date: 25 th Oct 2019

UCC PEV Charging Policy

Purpose of the Policy:

This document sets out the policy for the use of the Plug in Electric Vehicle (PEV) charging stations at UCC.

Location of PEV charging stations.

PEV charging stations are located at the following UCC car parks:


Car Park	No of charge points	Charge point size	Mode of operation
Main Campus, adjacent to the Electrical Engineering building	4	7 kW rated charger, type 2 connection.	Charger enabled via fob / card for registered users only.
WGB, Western Road	2	11 kW rated charger, type 2 connection	Managed by local WGB FM team.
ERI building, Lee Road	2	3 kW rated charger, type 2 connection.	Managed by the building.
Beaufort Ringaskiddy	2	11 kW rated charger, type 2 connection	Managed by the building.
Enterprise car park, North Mall campus.	2	7 kW rated charger, type 2 connection.	Charger enabled via fob / card for registered users only.

Eligibility for using the PEV charging spaces:

- All persons using the PEV charging space must already be entitled to access a car space at the UCC staff parks.
- UCC is not in a position to accommodate access to the PEV charging stations to members of the public, students or visitors.

Obligations on persons using the PEV charging stations.

- PEV charging stations are available on a first come, first serve basis for all persons eligible to access UCC staff car parks and that use a PEV.
- Charging timers are not permitted when using the PEV charging facilities.
- Users of the charging spaces and facilities do so at their own risk and UCC do not accept responsibility for any damage caused during the PEV charging process.
- Users should note that at certain times the charging stations might be heavily used or out of order and that throughout the course of the day or week they might not be able to access the charging

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equipment. There are a number of on street charging stations across the city that can be used if needed.

Specific conditions when using the Main campus and North Mall stations.

- Charging stations are for charging of PEV's only and must not be used for parking.
- In the interest of fairness to all, users of the PEV charging stations must remove their car once the charging process is complete.
- Users are expected to report any damage to the PEV charging infrastructure to the Building & Estates Office Helpdesk (021 4902480 or BEREception@ucc.ie.)
- Users must adhere to the overall conditions of use for the UCC car parking areas which can be found at <https://www.ucc.ie/en/discover/visit/parking/>
- Periodic checks will be undertaken on the usage of the spaces and users found to not be adhering to the spirit of the policy will be communicated to and if such behaviour continues will have their access to the stations revoked.

Obligations on the UCC B&E office.

- The B&E office will be responsible for the upkeep, service, repair and replacement of the PEV charging stations.
- The B&E office will communicate to users when access to the charging stations will be closed off, i.e. to facilitate works within the areas, during special events and occasions etc. in a timely manner.
- While the UCC B&E office will ensure that the PEV charging equipment is in working order, it cannot be guaranteed that the systems will have 100% availability for use and EV drivers are encouraged to arrive to campus with a sufficient charge to complete the return journey or to make it to the nearest public charging station.
- UCC General Services are not responsible for managing or patrolling the use of the PEV spaces. It is expected that the community of UCC PEV users will, as a matter of courtesy to other PEV users, adhere to this policy.
- The B&E office will keep under the review the number and locations of the PEV charging stations as well as this policy to ensure the PEV facilities and usage policy meets the needs of the PEV users, other car park users and the University.

Usage fees for the use of the PEV charging stations.

- While the Buildings & Estates office have supported and funded the roll out of charging points across the estate, the office and the University are not in a position to fund the roll out of further PEV charging stations as well as the ongoing repairs and energy consumption associated with the PEV charging stations.
- A fair usage fee structure will be rolled out in the short to medium term future – expected Q1/2 2020.
- Monies collected through this mechanism will be used to cover the electrical costs, maintenance costs while also supporting the addition of future charging stations.